

Malpas Court Primary School

Ysgol Gynradd Llys Malpas

"Where children learn to live
and live to learn in an ever changing world"



Malpas Court Primary School

Children Looked After Policy

Signed: (Headteacher)

Signed: (Deputy Headteacher)

Signed: (Chair of Governors)

Date: 14th October 2025

To be reviewed *October 2026*

Malpas Court Primary School believes that in partnership with Newport City Council, as Corporate Parents we have a duty to safeguard and promote the education of Children Looked After (CLA).

Policy Objectives

- To provide a safe, secure, and nurturing environment where all children, including CLA, are recognised for their abilities and potential.
- To ensure that CLA have full and equitable access to every opportunity to achieve their full potential and to enjoy learning.
- To fulfil our school's role as corporate parent, promoting and supporting the education and wellbeing of CLA (pupils looked after by Newport City Council and/or other authorities).
- To promote staff training specific to the needs of CLA, ensuring adults are trauma-informed, sensitive to barriers to learning, and able to support discreetly and confidentially.
- To ensure that all school policies and procedures are inclusive of CLA and are consistently applied.
- To ensure CLA have access to the Curriculum for Wales, including enrichment and extra-curricular opportunities, enabling them to become ambitious, capable learners; enterprising, creative contributors; healthy, confident individuals; and ethically informed citizens.
- To work effectively with carers, social workers, health professionals, and other agencies to meet the holistic needs of CLA.

Aims

- To create a whole-school ethos in which all staff understand their responsibilities in supporting the role of corporate parent.
- To ensure CLA are prioritised within school policies, procedures, and interventions, with their needs explicitly considered and provided for.
- To promote high standards of attainment, progress and wellbeing, ensuring CLA achieve outcomes in line with or above their peers.
- To ensure CLA feel part of the school community, fully included in curriculum design, pupil voice, and extra-curricular activities.
- To ensure CLA are actively involved, where practicable, in decisions that affect their education and wellbeing.
- To ensure CLA with Additional Learning Needs (ALN) receive timely, integrated support.

Roles and Responsibilities

The Headteacher (Mrs Llewellyn) will:

- Nominate a Designated Teacher for CLA, who will act as advocate and co-ordinate support.
- Ensure a nominated governor oversees CLA provision and supports the Designated Teacher.
- Provide time and resources for the Designated Teacher to attend training, statutory reviews, and multi-agency meetings.

- Incorporate any new guidance into school policy and practice.
- Report annually to governors on the progress, attainment, attendance, wellbeing, and exclusions of CLA.
- Adhere to the local authority school admissions policy.

The Designated Teacher (Mrs Rawlings) will:

- Act as an advocate for CLA, ensuring their voice is central to planning and decision-making.
- Promote a school culture of high aspirations and positive expectations for CLA.
- Maintain an up-to-date record of CLA on the school roll and ensure confidentiality is respected.
- Access Local Authority CLA training and act as an advisor to staff and governors on the needs of CLA.
- Ensure that all CLA have high-quality, up-to-date Personal Education Plans (PEPs) with SMART targets, which are implemented, monitored, and reviewed regularly.
- Ensure every CLA has a trusted adult within school.
- Respond quickly to any concerns, including requesting urgent multi-agency meetings if exclusion or breakdown of placement is a risk.
- Track and monitor the educational progress, attendance, and wellbeing of CLA, intervening early where underachievement is identified.
- Ensure digital access (devices, connectivity, software) is available where required to support learning.
- Ensure educational information is transferred swiftly between schools, agencies, and professionals.
- Represent Malpas Court at CLA reviews or ensure consultation documents are submitted to the Independent Reviewing Officer

Governors will:

- Support the Local Authority in its statutory duty to promote the educational achievement of CLA.
- Nominate a governor with responsibility for CLA.
- Ensure all governors are aware of legal requirements and Welsh Government guidance on CLA.
- Review and challenge school performance data relating to CLA, including attainment, attendance, exclusions, and wellbeing.
- Review the effective implementation of this policy annually.

All School Staff will:

- Have a good understanding of the needs of CLA to support them appropriately.
- Embed trauma-informed and attachment-aware approaches into daily practice.
- Have high aspirations for CLA, supporting their educational, social, and emotional development.
- Respond promptly to requests for information to support PEPs and reviews.
- Engage in whole-school training to increase understanding of CLA needs.
- Support CLA participation in enrichment, pupil voice, and curriculum design opportunities.